

## Statement on the Collection, Use or Release of Social Security Numbers of Volunteers\*\*\*

## Please Read the information below.

The School Board of Orange County is authorized to collect, use or release social security numbers (SSN) of volunteers\*\*\* for the following purposes, which are noted as either required or authorized by law to be collected. The collection of social security numbers is either specifically authorized by law or imperative for the performance of the District's duties and responsibilities as prescribed by law [Fla. Stat. § 119.071 (5) (a) 2 & 3].

- 1. The disclosure of a social security number is for the purpose of conducting a criminal history background check on potential or existing volunteer applicants who request to participate in volunteer activities. Therefore, the individual expressly consents in writing to the disclosure of his or her social security number [Authorized by Fla. Stat. § 119.071(5) (a) 6 b, c]
- 2. **Registration information regarding sexual predators and sexual offenders** [Authorized by Fla. Stat. § 943.04351 and required by Fla. Stat. § 119.071(5) (a) 2 & 6]
- 3. Criminal history, Level 1 and level 2 background checks / Identifiers for processing non-fingerprints and fingerprints by Department of Law Enforcement / Identity Verification purposes [Required by Fla. Admin. Code 11C-6.003 and Fla. Stat. 119.071(5) (a) 6]
- 4. Reports required to be submitted to Florida Department of Education (DOE) [Authorized and required by Fla. Stat. § 1 19.071 (5) (a) 2 & 6]
- 5. **Tort claims and tort notices of claim against the School Board** [Required by Fla. Stat. 5 768.28 (6), and Fla. Stat. § 11 9.071 (5) (a) 6]
- 6. Reporting to and reports of worker's compensation injury or death, including for DWC-1 [Required by Fla. Stat. § 440.185 and Fla. Admin. Code 69L-3.003 et seq. and Fla. Stat. § 119.071(5) (a) 6]
- 7. Worker's compensation petitions for benefits and responses thereto [Authorized by Fla. Admin. Code 60Q-6.103 and Fla. Stat. § 11 9.071 (5) (a) 6]
- 8. Use of motor vehicle information from the Department of Motor Vehicles for the District to carry out its functions and to verify the accuracy of information submitted by agent or employee to District, including to prevent fraud, in connection with insurance investigations, and to verify a commercial driver's license, [Authorized by federal law 18 U.S.C. 2721 et seq. and Fla. Stat. § 119.071(5) (a) 6]
- Identification of blood donors [Authorized by 42 U.S.C. 405 (c)(2)(D)(i) and Fla. Stat. § 119.071(5) (a) 6]
- 10. Collection and / or disclosure are imperative or necessary for the performance of the District's duties and responsibilities as prescribed by law, including but not limited for password identification to the District's network [Authorized by Fla. Stat. 5 119.071(5) (a) 6 and required by Fla. Stat. § 119.071(5) (a) 2]
- 11. The disclosure of the social security number is expressly required by federal or state law or a court order [Required by Fla. Stat. §§ 1012.56 and 119.071(5) (a) 6]
- 12. The individual expressly consents in writing to the disclosure of his or her social security number [Authorized by Fla. Stat. 119.071(5) (a) 6]



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- 13. The disclosure of the social security number is made to prevent and combat terrorism to comply with the USA Patriot Act of 2001, Pub. L. No. 107-56, or Presidential Executive Order 13224 [Required by Fla. Stat. § 119.071(5) (a) 6]
- 14. The disclosure of the social security number is made to a commercial entity for the permissible uses set forth in the federal Driver's Privacy Protection Act of 1994, 18 U.S.C. Sec. 2721 et seq.; the Fair Credit Reporting Act, 15 U.S.C. Sec. 1681 et seq.; or the Financial Services Modernization Act of 1999, 15 U.S.C. Sec. 6801 et seq., provided that the authorized commercial entity complies with the requirements of paragraph 5 in Fla. Stat. g 119.071 [Authorized by Fla. Stat. 5 11 9.071(5)(a)6]
- 15. The disclosure of the social security number is for the purpose of the administration of the Uniform Commercial Code by the office of the Secretary of State [Required by Fla. Stat. § 119.071 (5)(a)6]

The statement below provides the reasons for collecting and using the social security numbers **only of volunteers.** A separate document sets forth the reasons for releasing the social security numbers of students and parents, and employees and others.

## **Volunteer Applicant's SSN Disclosure Consent Statement**

It is the policy of Orange County Public Schools to conduct criminal history background checks for individuals who participate in volunteer activities. As such, the Orange County School Board will request you to provide your social security number to conduct such check. I agree and consent to usage of my social security number for such background screening purposes.