

## HOW DO I NAVIGATE EASY THROUGH THE FORM?



Go from “tab” to “tab” by clicking on “**Next**” within the Volunteer Profile to complete all fields.

### My Profile

---

Welcome!

We're excited to have you as a volunteer. Before you start the application process there are a few things you should know.

- This form takes approximately 5 to 15 minutes to complete.
- You will be asked a series of safety questions regarding your background.
- You will be asked to provide your social security number or equivalent ID number. *For information regarding the collection and use of Social Security Numbers of volunteers, please [click here](#).*
- Be prepared to upload your photo.

OCPS requires all volunteers and business partners to agree to the following guidelines. Please review these documents.

[View ADDitions School Volunteer Guidelines](#)  
[View OCPS Code of Ethics](#)  
[View Bullying and Harassment Policy](#)  
[View OCPS Abuse Policy](#)

Please do not refresh your browser during the application. This will cause the form to be reset and all fields will be cleared.

---

Tab 1 of 15